

# CAMPUS EDUCATION AUSTRALIA Pty Ltd

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AUSTRALIA

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## ENROLMENT FORM

PERSONAL DETAILS (Print clearly or type)

FAMILY NAME

GIVEN NAMES:	PASSPORT NO.
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DATE OF BIRTH:	AGE:.....
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GENDER :-	MALE	FEMALE
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ADDRESS:		
		COUNTRY
PHONE	FAX	EMAIL

### FAMILY RECORD:

FAMILY NAME:	FATHER:
OCCUPATION	
BUS PHONE NO:	AGE

FAMILY NAME:	MOTHER
OCCUPATION	
BUS PHONE NO:	AGE

RELIGION:
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<u>OTHER FAMILY MEMBERS</u>		
NAME	AGE	GENDER
NAME	AGE	GENDER
NAME	AGE	GENDER

WHO DO YOU SHARE YOUR BEDROOM WITH ?			
ARE YOU HAPPY TO SHARE WITH ANOTHER STUDENT	YES	NO	DON'T MIND

YOUR ENGLISH LANGUAGE SKILLS (please circle)			
Conversation	Fluent	Good	Limited
Comprehension	Fluent	Good	Limited
Writing	Fluent	Good	Limited

DO YOU PLAY A MUSICAL INSTRUMENT? Describe your instrument			
Would like to play in the school Band?	Yes.....	No.....	(circle)

WHAT SPORTS DO YOU PLAY ? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Family photos**

***Please attach 6 PASSPORT PHOTOS (one on front) of yourself and photos of your family members, pets, house etc - this will allow us to get a better understanding of yourself, family and your lifestyle***

***This is for your overseas home host family so this helps them understand the way you live. Please describe each photo***

***PHOTO PORTFOLIO (Attach additional paper if necessary)***

STUDENT NAME

***Please give a brief outline in the following – this will assist CEA with home host placement***

**WHAT DO YOU USUALLY DO WITH YOUR FAMILY** (Outings, Breakfast, lunch dinner, evenings, weekends?)

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**DAILY ROUTINE** (eg time you get up, school, homework, how you travel too school etc)

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**YOUR LIKES AND DISLIKES** (Describe)

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**WHAT IS YOUR HOME LIKE?** ( Apartment – House please Describe)

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**DESCRIBE YOUR CHARACTER AND PERSONALITY**

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<b>DO YOU HAVE PETS ?</b> YES      NO      What Kind?
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**WHY DO YOU WISH TO TRAVEL TO AUSTRALIA . WHAT DO YOU WISH TO GAIN FROM THIS EXPERIENCE?** Briefly explain

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<b>I CAN ADJUST TO A FAMILY WITH CHILDREN</b> YES      NO
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<b>DO LIKE PETS ?</b> YES      NO <b>ALLERGIC TO PETS?</b> YES      NO
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<b>ARE YOU HAPPY TO STAY WITH A HOME HOST FAMILY WHO HAS PETS?</b> YES      NO
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<b>HAVE YOU TRAVELLED BEFORE?</b> ( When and Where Describe)

Can you live with a family who smokes      YES      NO

<b>WHAT HOBBIES AND INTERESTS DO YOU LIKE?</b>

## MEDICAL INFORMATION

STUDENTS NAME:
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GENDER: (please circle)	MALE	FEMALE	DOB _____
BLOOD TYPE _____			
GENERAL HEALTH RECORD	EXCELLENT	GOOD	FAIR
Previous serious illness _____			

<b>IMMUNISATION RECORD</b> Have you been vaccinated for: <small>-(Please have your local Doctor sign and verify dates below)</small>
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<u>Vaccine</u>	<u>Date of</u>
<b><u>Vaccines given</u></b>	
Diphtheria/Tetanus & CDT Booster (    ) (    ) (    )	
Poliomyelitis -Polio (    ) (    ) (    )	

Measles(rubella)	Date _____
Mumps	Date _____
Rubella – German Measles	Date _____
Chest X Ray (    ) (+) Positive (    ) (-) Negative	

I, certify that the above medical information is true and I have given the above client a general medical examination and feel she/he is fit to travel.

Doctors Name ( please print)

Address

Doctors Signature Date

We authorize Campus Education Australia Pty Ltd or home host family to take the necessary steps to assist the client in the case of an emergency, illness or accident to/of the above client. Campus Education Australia Pty Ltd shall not incur any liability or expense in connection with this service, client should have taken out necessary insurance and will be at their own expense.

Students Signature Date Parents Signature Date

HIGH SCHOOL APPLICATION AND TRANSCRIPT DETAILS IN ENGLISH

FAMILY NAME GIVEN
NAMES DOB AGE
ADDRESS CITY
STATE COUNTRY

FATHERS NAME OCCUPATION MOTHERS NAME
OCCUPATION HOME PHONE NO FAX NO HOME
EMAIL FAX/PHONE WK

WOULD YOU LIKE TO ATTEND AN ENGLISH COLLEGE PRIOR TO YOUR HIGH SCHOOL COMMENCEMENT YES / NO (circle)

Number of weeks 2 3 4 (circle) Additional cost to High school program, please refer to costing sheet with various modules

Table with 5 columns: CONVERSATION (circle), Excellent, Good, Average, Poor. Row 1: COMPREHENSION / WRITTEN. Row 2: HIGH SCHOOL EXAM RESULTS.

Table with 4 columns: SUBJECT, MARKS, SUBJECT, MARKS. Multiple empty rows for data entry.

(Attach verified copies of your two latest school REPORTS transcripts, translated in English)

PRESENT LEVEL -YEAR OF HIGH SCHOOL IN NOW SCHOOL YEAR YOU WISH TO ENTER IN AUSTRALIA YR 8, 9,10,11
ATTACH - A letter from your School Principal advising us your standard of the English language in both oral communication and written.

RELIGION: ATTEND CHURCH yes / no REGULARLY NOT OFTEN (please circle)

CEA only: School to Attend Contact Phone year

# CAMPUS EDUCATION AUSTRALIA Pty Ltd

ACN 085 227 318

## **APPLICATION AND ENROLMENT PROCEDURES**

**Forward all documents listed below with your full payment by Telegraphic Transfer to Campus Education Australia Pty Ltd**

**Bank Account details:**

**BANK:** State Bank of NSW trading as Colonial State Bank **SWIFTCODE:** SNSWAU2S.

**BRANCH:** International Operations 402103. **ACCOUNT NAME:** CAMPEDSYD1 -US\$ account

**CEA will then choose a suitable school and host family for you. Please read Student Visa information and proceed with this as soon as possible.**

**A Student Visa is also required.**

1. Check with the Australian Embassy/Consulate to see if you need a pre-visa assessment check before applying to CEA.
2. If you need or are successful with this send the Enrolment Forms with full payment as stated above
3. When we receive final documentation and your full payment, we will send you detailed information of your school and home host family...
4. We will send you a receipt and a Confirmation of Enrolment for Overseas Students CEOS letter from the High School
5. With the CEOS letter please take it to the Australian Consulate and apply for your student visa - allow 8 -12 weeks for Visa processing.
6. Inform us of your flight details as soon as possible, at least 8 weeks prior to your arrival

Please complete all forms in full detail

- ◆ Attach certified copies of two high school reports and academic qualifications transcribed in English/ Plus letter from School Principal advising your standard of English, conversation and written
- ◆ Student Enrolment form completed
- ◆ School /Enrolment form signed by Parents \*\*
- ◆ Photos (6 passport) plus others requested
- ◆ Medical-Health form/School Application form
- ◆ Hello to my Host Family Letter
- ◆ Letter from My Parents
- ◆ Code of Conduct Agreement form
- ◆ Enrolment Indemnity form signed and completed by student and parent.
- ◆ **Please note: If any of the above forms are not included, procedures may be delayed.**

## **TERMS AND CONDITIONS**

**CANCELLATION AND REFUND:** Requests for cancellation and refund may be made in writing together with any supporting documentation. Refunds will be processed in accordance with the following policy. If the request is received:

- ◆ More than 28 days before the program start date in Australia - 85%
- ◆ Less than 28 days before the program start date in Australia - 75%
- ◆ Less than 14 days before the program start date in Australia - 50%
- ◆ Less than 7 days before the program start date in Australia - Nil Refu

NB: Written request to be made to the acting agent in your country on behalf of Campus Education Australia (CEA)

**Insurance** – Comprehensive insurance is compulsory, to be taken out prior to your departure from your country with a copy of the policy and policy number advised to CEA via your agent- Overseas Student Health Cover while studying in Australia is included in fees. (OSHC)

**CODE OF CONDUCT:** All students must adhere to the participating school's and CEA code of conduct. Failure to do so may lead to expulsion. In this case, no refund of fees will be made.

**TRANSLATION:** Where there is a difference in meaning or interpretation, the English language version will apply

**INDEMNITY AND RELEASE**

**I, the student and or parent whose name appears below, am aware that certain risks and dangers may be associated with study in a foreign country and participation in associated activities including but not limited to participation in optional sporting or recreational activities and travel.**

**In consideration of Campus Education Australia Pty Limited ACN 085 227 318 trading as (hereinafter called 'CEA') accepting the application for enrolment as a student, I/We agree that I/We will not hold it responsible or liable for and will not make any claim against CEA and/or its Directors, Employees, Contractors or Agents by reason of any injury, damage or loss which I/We may suffer as a result of or in connection with or during the period of the student's:-**

- ◆ attendance at a selected High School or College arranged by CEA
- ◆ participation in any activities whether education, social, recreational or otherwise, conducted or arranged by or on behalf of or by arrangements with CEA or in any other way associated with CEA.
- ◆ accommodation whether short term or long term arranged for by CEA.

**On behalf of myself/ourselves, my/our executors, administrators and assigns I/We hereby release Campus Education Australia Pty Ltd from all liability to myself/ourselves or to any other person for any such injury, damage or loss and indemnify it against any actions, claims or demands which, if I/We had not entered into this Agreement, I/We might hereafter have been entitled to take or make against CEA, and/or its Directors, Employees, Contractors or Agents against any such liability.**

**I/We certify that the information I/We have given is true and that I have read the Terms and Conditions and agree to be bound by them.**

**I/We agree that this Agreement shall be governed in all respects and be interpreted in accordance with the law of the state of New South Wales in the Commonwealth of Australia.**

**SIGNATURE OF STUDENT \_\_\_\_\_ DATE \_\_\_\_\_ FULL NAME OF STUDENT \_\_\_\_\_ (print)**

**SIGNATURE OF PARENT/ GUARDIAN: \_\_\_\_\_ DATE \_\_\_\_\_ FULL NAME \_\_\_\_\_**



