

THE NEW SOUTH WALES DEPARTMENT OF EDUCATION

POINTS PARENTS SHOULD CONSIDER WHEN APPOINTING A GUARDIAN/CARER

The New South Wales Department of Education and Training requires that the guardian/carer of an international student enrolling in a government high school be over the age of 21 and reside in New South Wales. Guardians/carers are compulsory for international students attending New South Wales government high school regardless of the age of the student.

One of the student's parents must complete the section A declaration with this agreement and the nominated guardian/carer must complete the section B declaration

For the welfare of the student it is important to have a guardian/carer to act on behalf of the parents. However, students in Years 7 and 8 must live with their relative/guardian. Guardians/carers assist students to settle in Australia, help them with any problems they may experience, encourage study progress and act as an intermediary between student, homestay, school and parents.

The guardian/carer undertakes to perform the following

- Maintain regular contact with the student and liaise with the school, homestay host and parents
- Ensure that the student attends school regularly and punctually meeting the visa requirement of 90% minimum attendance. Attendance includes classes and all activities relating to the school curriculum eg. camps, sports carnivals, excursions, etc.
- Write or telephone the school to ask for leave for the student for medical/dental appointments, etc. and specifying the dates of the absence
- Contact the students parents and school in cases of accident/serious illness or medical emergency
- Assist the student to seek any necessary medical attention and ensure proper medical certification is obtained in case of absence
- Liaise *with* the school concerning behaviour and conduct which may affect the student's progress
- Inform the student's parents promptly in the event of any problems, discuss solutions with parents, act promptly on the parent's advice
- a Attend parent/teacher interviews, subject selection meetings and other school meetings deemed necessary by the Principal on behalf of the parents
- Assist the student to understand school requirements and abide by them

**Parents please read the "Points to Consider" prior to signing below
Where the "X" is - thank you.**

(A) Parent Declaration

I X _____ understand the responsibilities of a guardian/carer
Name of Parent
and wish to nominate the following person, _____ as the
Name of Guardian/Carer
guardian/carer responsible for X _____ in Australia. I agree to
Name of student
advise the NSW Department of Education and Training if I decide to nominate
another person as guardian/carer.

Name X _____ (Father/Mother)

Address X _____

Telephone X _____ (Home) _____ (Work)

Signed X _____ (Parent) Date _____

(B) Guardian/Carer Declaration

I _____ (name of guardian/carer) understand the responsibilities of a
guardian/carer and agree to be the guardian/carer responsible
for _____ (Name of student) **in** Australia. I agree to advise the
NSW Department of Education and Training if I cease to act as guardian/carer

Name _____

Address _____

Telephone _____ (Home) _____ (work)

Signed _____ (Guardian/Carer) Date _____